

JUAN CABRILLO ELEMENTARY SCHOOL

5309 WEST 135TH STREET

HAWTHORNE, CALIFORNIA 90250

PHONE: 310-725-5400 FAX: 310-643-5141

JUAN CABRILLO PARKING PROCEDURES

FEBRUARY 6, 2009

SCHOOL VALET SERVICE

Each morning and afternoon, school staff “valets” will be in the parking lot to assist you as you drop off and pick up your children. Your cooperation with the valets is appreciated and expected to ensure your child’s safety. Our new parking lot procedures have been created to work best for the drop-off and dismissal of hundreds of students at a time. The system is NOT designed to be the ***quickest*** way for ***one*** parent to drop off/pick up ***one*** child, but rather it is designed to be the ***safest*** way for ***all*** parents to drop off/pick up ***all*** children. Please remember, the red zone is for loading and unloading only, not for parking. It must be clear for emergency vehicles.

ARRIVAL AND DISMISSAL

Students in BOOST, Kindergarten, First and Second Grades being dropped off and picked up by car will enter the one lane ENTRANCE ONLY driveway on 135th Street. Follow the traffic pattern indicated by arrows. **Please pull as far forward as possible to the designated drop off area before unloading and loading passengers.**

At 8:15 am and at 1:45 pm school staff members are on duty to open the car door if your child cannot open the car door him/herself. Drivers should **not** get out of the car. You must park the car in a designated slot and assist your child if **he/she is in a car seat or cannot buckle/unbuckle the seat belt themselves.**

GENERAL INSTRUCTIONS FOR EVERYONE

- Drivers should not get out of the car.
- Children should enter, exit car only from the passenger side, that is, the curb side.
- Have backpacks zipped up and ready to go. Do not place in trunk.
- Before you arrive in drop-off lane, your child should be finished with breakfast foods, have hair combed, coats buttoned and shoes tied.
- Keep your good-byes short.
- Pay attention to the car ahead of you.
- Remind your child to be watching for your car and ready to go at pick-up time. Ready students help keep the line moving quickly.

THANK YOU FOR YOUR COOPERATION!!!!